

Willoughby Parish Council

PARISH COUNCIL MEETING

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 14 April 2026 at 7.00pm, to which you are summoned for the transaction of the following business

Councillors: Maggie Beech (Chair), Grahame Ash, Rod Honess, Malcolm Lewis, Stuart Sheppard

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public and press may be required to leave the meeting if the council resolves to consider 'confidential business'.

AGENDA

1. **Record of Members Present**
2. **To Receive Apologies and the Reasons for Such Absence**
3. **To receive Declarations of Personal or Pecuniary Interests.**
4. **Public Participation - to receive any questions or presentations from the public (15 minutes will be allowed for this item)**
5. **To approve the minutes of the meeting held on 10 March 2026**
6. **To receive Progress Reports on Outstanding Items not covered later on the agenda (For information only)**
 - 6.1 Government consultation on Local Government Reorganisation in Warwickshire
 - 6.2 RBC Regulation 19 consultation
 - 6.3 Hedges around the playground
7. **Planning Applications**
 - 7.1 None
8. **Highways, Street Lighting and Footpaths**
 - 8.1 To receive an update on the repairs to the kissing gates
 - 8.2 To receive an update on the issues reported to WCC Highways
9. **Finance**
 - 9.1 To approve the following payments:

Payee	Service	Amount
Unity Trust	Bank charges	6.00
Greenstone Contracts	Mowing - March	341.22
WALC	Annual subscription	190.20
Zurich Insurance	2026-27 renewal	619.53
Valda Energy	Street light electricity - 24.1 to 24.3.2026	60.87
		£1,217.82

- 9.2 To consider the financial statements for the year ended 31 March 2026
- 9.3 To approve the Annual Governance and Accountability Return – Section 1

- 9.4 To approve the Annual Governance and Accountability Return – Section 2
- 9.5 To confirm the dates of the period for the Exercise of Public Rights
- 9.6 To approve the Certificate of Exemption – AGAR 2025/26
- 9.7 To consider the insurance renewal quote
- 10. Annual Community Meeting**
- 10.1 To confirm the arrangements for the Annual Community Meeting
- 11. Play Rangers**
- 11.1 To consider the arrangements for Play Rangers
- 12. Playground**
- 12.1 To receive the quarterly playground inspection
- 13. Policies**
- 13.1 To consider the Training and Development Policy
- 14. Risk Register**
- 14.1 To consider the Risk Register
- 15. Neighbourhood Governance Structure**
- 15.1 To consider WALC’s briefing note on the neighbourhood governance proposals within the English Devolution and Community Empowerment Bill
- 15.2 To consider the motion: Ensuring an Influential Role for Parish/Town Councils in Neighbourhood Governance (full motion attached to the agenda)
- 16. Willoughby Festival**
- 16.1 To receive an update on the arrangements for the Willoughby Festival
- 17. Correspondence (for information only)**
- 18. Councillors’ Reports and Items for the Next Agenda**
To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas
- 19. Date of the next meeting: 12 May 2026 (Annual Parish Council meeting)**



Parish Clerk – Joanne Jarman

Email: clerk@willoughby-pc.gov.uk

Tel: 07809 197817

Website: willoughby-pc.gov.uk/

Dated: 9 April 2026