WILLOUGHBY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 10 November 2026

1. Record of Members Present

Councillors: M Beech (MB), G Ash (GA), R Honess (RH), M Lewis (ML), S Sheppard (SS)
Clerk: Joanne Jarman

2. To Receive Apologies and the Reasons for Such Absence

None.

3. To receive Declarations of Personal or Pecuniary Interests

None.

4. Public Participation

To receive any questions or presentations from the public
(15 minutes will be allowed for this item)
Cllr Dale Keeling and one member of the public were present.

Cllr Keeling referred to the Local Government Reorganisation. In Cllr Keeling's view the government wants two unitary authorities, but the government will carry out a second short consultation.

5. To Approve the Minutes of the Parish Council Meeting held on 13 October 2026

Proposed by: Cllr Sheppard, Seconded by: Cllr Ash.
It was resolved that the minutes of the Parish Council meeting held on 13 October 2026 be approved.

6. To receive Progress Reports on Outstanding Items not covered later on the agenda

None.

7. Planning Applications

7.1 R26/0832, Station House, London Road, CV23 8BL – demolition of existing agricultural buildings and change of use of land to equestrian use (part retrospective) – a no objection response was submitted.

8. Highways, Street Lighting and Footpaths

8.1 To receive an update on the issues reported to WCC Highways

The work on Woolscott Road has only been carried out on the north to south section between Willowbrook Barn and the sharp bend. No work has been carried out on the section running east to west up to Olde Farm.

ACTION: WCC Highways to be asked to complete the work to the east to west section to Olde Farm – Clerk

ACTION: Hardcore for the Big Ground to be chased again – Clerk

The work to the footpath on A45 has not yet taken place and the path is narrowing which is causing a hazard for walkers. Cllr Keeling agreed to take this back to WCC Highways.

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9. Finance

9.1 To approve the following payments:

Payee	Service	Amount
Unity Trust	Bank charges	7.00
Lloyds Bank	Card charge	3.00
Valda Energy	October electricity	64.35
Rugby Borough Council	Play rangers (paid 26.10.2026)	340.80
Greenstone	October mowing	764.33
		£1,179.48

Proposed by: Cllr Honess, Seconded by: Cllr Ash.
It was resolved the payments be approved.

9.2 To consider the draft budgets for 2027/2028
The following assumptions have been made:
1. The willow tree pollarding is paid for in this financial year
2. The goalposts are replaced in this financial year
3. The public clock repairs take place in this financial year
4. A 4% increase in the Precept

The budget for tree maintenance will be reviewed once the advice from the tree surgeons has been obtained.

The shelter in the playground might need some maintenance but, as this is purely cosmetic, no budget will be included.

Councillors were asked to consider their areas of responsibility and any expenditure they would like to include in the budget.

10. Church Clock

10.1 To receive an update on the church clock
The Clerk confirmed that the first tranche of the grant, being £2,000 of the £3,000 award, has been received. The remainder will follow when the project is complete. Cllr Lewis continues to chase Smith of Derby.

11. Village Pond

11.1 To consider the pollarding of the willow trees
Two tree surgeons have been asked to inspect the area and advise on the work that needs undertaking. Both will visit in the next week.

12. Village Car Park

12.1 To consider repairs to the boundary markers at the village car park
Cllr Honess has asked the handyman for a quote for repairs to the boundary markers.

13. Playing Field

13.1 To receive the RoSPA playground inspection report
Cllr Honess presented the report and noted that it is a satisfactory report.

Cllr Honess highlighted the following:

- Goalposts need replacing – plastic framed nets of a reasonable quality would cost £450.
- Equipment will need pressure washing in the spring.
- Basketball hoop has highest innate risk score and refers to missing bolts – these were replaced last year. The missing bolt is very high up and poses a very low risk. The loose bolts will be tightened.
- Jungle gym is loose at the floor level; Cllr Honess is of the view that this will resolve itself as the ground softens with the rain.

ACTION: Quote for goalposts to be obtained and sent to the Clerk for inclusion in the next agenda – Cllr Honess

14. Correspondence

None

15. Councillors Reports

None

16. Items for the Next Agenda

- The Rose Inn (in Cllr Honess's absence this might be deferred until the January meeting)
- Village car park boundary markers
- Goalposts quote

17. Date of the Next Meeting

8 December 2026 at 7pm in the Village Hall.

The meeting closed at 7.33pm.

Chair Date

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