

Willoughby Parish Council

PARISH COUNCIL MEETING

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 11 August 2026 at 7.00pm, to which you are summoned for the transaction of the following business

Councillors: Maggie Beech (Chair), Grahame Ash, Rod Honess, Malcolm Lewis, Stuart Sheppard

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public and press may be required to leave the meeting if the council resolves to consider 'confidential business'.

AGENDA

1. **Record of Members Present**
2. **To Receive Apologies and the Reasons for Such Absence**
3. **To receive Declarations of Personal or Pecuniary Interests.**
4. **Public Participation - to receive any questions or presentations from the public
(15 minutes will be allowed for this item)**
5. **To approve the minutes of the meeting held on 14 July 2026**
6. **To receive Progress Reports on Outstanding Items not covered later on the agenda
(For information only)**
 - 6.1 Overgrowth on the corner of Magdalen Road
7. **Planning Applications**
 - 7.1 None
8. **Highways, Street Lighting and Footpaths**
 - 8.1 To receive an update on the issues reported to WCC Highways
9. **Finance**
 - 9.1 To approve the following payments:

Payee	Service	Amount
Unity Trust	Bank charges	7.00
Greenstone Contracts	Mowing - July	764.33
Lloyds Bank	Card charge	3.00
Valda Energy	July electricity	35.58
B Robinson	Internal audit	220.00
Havenstoke Communications	Defibrillator line	118.80
M Cox	Notice board refurbishment	105.00
M Cox	Telephone box painting	175.00
		£1,428.71

- 9.2 To receive the internal auditor's report

10. Church Clock

10.1 To receive an update on the second opinion and further quotes for the repairs to the church clock

11. Village Pond and Drainage Ditch next to the village car park

11.1 To receive an update on the maintenance to the village pond and ditch

12. Policies

12.1 To review and adopt the Co-option Policy and Procedure

13. Correspondence (for information only)

14. Councillors' Reports

To report on minor matters of information not included elsewhere on the agenda

15. Items for the Next Agenda

16. Date of the next meeting: 8 September 2026



Parish Clerk – Joanne Jarman

Email: clerk@willoughby-pc.gov.uk

Tel: 07809 197817

Website: willoughby-pc.gov.uk/

Dated: 6 August 2026