

## RISK ASSESSMENT FORM

|          |                                  |                       |   |
|----------|----------------------------------|-----------------------|---|
| Event    | Willoughby Festival              | Subject of Assessment | Tug of War competition                            |
|          |                                  | People at Risk        | People taking part in the competition. Spectators |
| Location | Willoughby village playing field | Date                  | 10th July 2025                                    |

| Item No | Activity Description | Hazard / Risk  | Health and Safety Impact | Likelihood        | Overall Risk after Control measures implemented  | Control Measures   |
|---------|----------------------|--|--------------------------|-------------------|--|--|
|         |                      |  | 1 / 2 / 3 / 4 / 5        | 1 / 2 / 3 / 4 / 5 | 1 – 5 = Low<br>6 – 10 = Medium<br>12 – 25 = High |  |
| 1.      | Tug of War event     | Musculoskeletal Disorders. (Back, Joint injuries, Strain injuries) | 2                        | 3                 | 3  | Judges; Ensure that Teams are fully aware of the rules and the procedures involved in taking part in the competition. Tug of War Association guidance for Schools and Youth groups followed.   |
|         |                      | Slip trip or fall due to uneven surface.                           | 2                        | 2                 | 2  | Judges; A site walk carried out before the start of the competitions. Any objects (stones etc removed, holes filled in). Location of the competition considered to prevent unnecessary incidents caused by; <ul style="list-style-type: none"> <li>Uneven ground.</li> <li>Sloped ground</li> <li>Excessively wet/slippery ground</li> <li>Areas with stones/holes.</li> </ul> |
|         |                      | Rope burns and abrasions   | 2                        | 3                 | 3  | Judges; To ensure that First Aid providers are on site and aware that the competition is taking place. A visual check of the rope must be carried out to make sure it is suitable for use.<br>Competitors; First aid will be available on site for all minor injuries.   |
|         |                      | Crushing injuries  | 1                        | 1                 | 1  | Judges; Must ensure that the competition area is clear of spectators. Ensure that spectators have adequate room to watch the competition. Competition must have a suitable space to prevent spectators getting too close to the event. Ensure that spectators are not forced into a confined space.  |

| <b>ACTION; CONTROL MEASURES REQUIRED TO REDUCE RISKS TO ACCEPTABLE LEVEL</b> |  |   |                  |                             |                             |
|--|--|---|------------------|-----------------------------|-----------------------------|
| <b>Item No</b>   |  | <b>Further Action necessary to control risk</b>   | <b>Action By</b> | <b>Date to be Completed</b> | <b>Revised overall risk</b> |
| 1.   |  | Announcement at the start of the competition regarding the Rules, the hazards and action in the event of an incident.                       | Brian Hall       | 12 <sup>th</sup> July       | <b>2/3</b>                  |
| 2.   |  | Site walk carried out before competition to assess ground for holes and debris. Remedial action taken if issues identified. Rope inspected. | Leonie Tromans   | 12 <sup>th</sup> July       | <b>1</b>                    |
| 3.   |  | First Responders available at the event. To be available for the competition.   | Sue Waddington   | 12 <sup>th</sup> July       | <b>0</b>                    |
| 4.   |  | In the event that the playing field is wet and slippery, the competition will be cancelled.   | Brian Hall       | 12 <sup>th</sup> July       | <b>1</b>                    |
| 5.   |  | Teams make up risk managed on the day to reduce the potential for injury from teams being unbalanced.                                       | Brian Hall       | 12 <sup>th</sup> July       | <b>2</b>                    |
| <b>Assessors Signature:</b>  |  |   | <b>Date:</b>     |                             |                             |

| <b>Health and Safety Impact</b>                    |   |  |  |  |
|--|---|--|--|--|
| Very Low - 1                                       | Low – 2                                       | Medium - 3   | High - 4   | Very High - 5  |
| Insignificant threat of harm or ill-health         | Potential for minor injury or ill-health      | Potential for significant injury or ill-health         | Potential for serious injury or ill-health                   | Potential for fatality or life changing injury       |
| <b>Likelihood</b>                                  |   |  |  |  |
| Very Low - 1                                       | Low – 2                                       | Medium - 3   | High - 4   | Very High - 5  |
| < 5% chance of occurrence. Very unlikely to occur. | < 25% chance of occurrence. Unlikely to occur | 25 – 50% chance of occurrence. Fairley likely to occur | 51 – 75% chance of occurrence. More likely than not to occur | > 75% chance of occurrence. Almost certain to occur. |

