

Willoughby Parish Council

Agenda

I hereby give notice that an **Ordinary Meeting of Willoughby Parish Council** will be held in the **Village Hall on 9 August 2022 at 7.30pm**, to which you are summoned for the transaction of the following business

Summons	Cllr Mike Thomas, Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis
Invitees	The General Public, Cllr Howard Roberts (WCC) and Cllr Emma Crane (RBC)
Meeting Chair	Cllr Mike Thomas (Chair)
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Meeting held on 19 July 2022**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Street lighting
 - 6.2 Faulty street light on Magdalen Road
 - 6.3 Perspex screen replacement at the pond
 - 6.4 Notice board in the Amenity Garden
- 7. Council Policies and Procedures**
 - 7.1 To approve the Co-Option Policy and Procedure
- 8. Planning Applications**
 - 8.1 To consider planning applications received
- 9. Highways, Street Lighting and Footpaths**
 - 9.1 To receive an update on the replacement of the street light in Magdalen Road
 - 9.2 To receive an update on the alternative lanterns
 - 9.3 To discuss the report on the footpaths and kiss gates and to consider any next steps
- 10. Jubilee**
 - 10.1 To make arrangements for the acquisition and planting of a Jubilee tree.
- 11. Finance**
 - 11.1 To approve the payments in the schedule attached to this agenda
 - 11.2 To receive an update on the Village Hall hire charges
- 12. Village Pond**
 - 12.1 To consider the quotation for a safety review of the pond and the surrounding area.
- 13. Neighbourhood Watch**
 - 13.1 To consider the way forward for Neighbourhood Watch
- 14. Annual Community Meeting (ACM)**
 - 14.1 To agree arrangements for the Annual Community Meeting

15. The Rose Inn

15.1 To confirm arrangements for a meeting between the new owner and residents

16. Playground

16.1 To consider the signage around the playing field and to agree next steps

16.2 To receive an update on the repairs to the Igloo climbing frame

17. Play Rangers

17.1 To receive an update on the Play Ranger sessions

18. Correspondence (for information only)

None

19. Councillors' Reports and Items for the Next Agenda

To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas

20. Date of the next meeting: 13 September 2022

SCHEDULE OF PAYMENTS TO BE APPROVED on 9 AUGUST 2022

Payee Name	Description of Service	Amount £
nPower	Street Lighting - electricity – June	87.74
WALC	Finance for Councillors Course – Cllr Beech	18.00
Metroguard	Replacement of Perspex sheet on board at pond	90.00
WS Gardens	July mowing and strimming	486.00
Numbers Plus	Defib phone service	118.80
Total		£800.54

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