

Willoughby Parish Council

To All Members of the Council

You are hereby requested to attend a meeting of the Parish Council to be held in the Village Hall on 29 March 2022 at 7.30pm

Maggie Beech
Acting Parish Clerk

1. **Record of Members Present**
2. **To Receive Apologies**
3. **To receive Declarations of Personal or Pecuniary Interest**
4. **Public Participation - To receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
5. **To approve the Minutes of the Meeting held on 8 February 2022**
6. **To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
7. **Highways, Street Lighting and Footpaths**
 - 7.1 Repositioning of the Bus Shelter
To consider next steps in repositioning the bus shelter.
 - 7.2 Village Benches: To consider the quotation from the potential handyman for refurbishing the eight benches owned by the Parish Council.
8. **Playing Field**
 - 8.1 Inspection of Playing Field Equipment: To consider costs and practical issues related to repairing the surface underneath the igloo.
9. **Allotments**
 - 9.1 To consider renewal of the lease for the allotments from 2024.
10. **Planning**

To respond to planning applications received.
11. **Queen's Platinum Jubilee**
 - 11.1 Mugs: To make a decision about Jubilee mugs for children in the parish.
 - 11.2 Planters: To consider Willoughby Society's proposed locations for planters.
12. **Subscriptions**
 - 12.1 To consider renewing subscription to Warwickshire and West Midlands Association of Local Councils (WALC) for 2022/2023.
13. **Finance**
 - 13.1 Payments: To approve the payments in the schedule attached to this agenda.
 - 13.2 Appointing an Accountant: To appoint a Chartered Accountant to carry out the annual external audit of the accounts.
14. **Parish Council Policies and Procedures**
 - 14.1 To adopt the Council's updated Code of Conduct.
 - 14.2 To adopt the Council's updated Standing Orders.
15. **Correspondence** (for information only)

To note correspondence received

 - 'Levelling Up the UK' White Paper from NALC requesting comments.
 - Email from WCC Flood Risk Management team offering support in re-establishing the Willoughby Flood Action Group post-Covid.
16. **Parish Clerk**

To consider the appointment of a new Parish Clerk
17. **Councillors' Reports and Items for the Next Agenda**

To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas
18. **Date of the Next Meeting**: 12 April 2022

SCHEDULE OF PAYMENTS TO BE APPROVED. 29 MARCH 2022

1. Cheque for £500 made out to Willoughby Parish Council and sent to Unity Trust Bank with the application for an online account.
2. Payment to WALC Subscription for 2022/2023 £128.00 If approved.