

Willoughby Parish Council

Agenda

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 13 December 2022 at 7.30pm, to which you are summoned for the transaction of the following business

Summons	Cllr Mike Thomas, Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Howard Roberts (WCC) and Cllr Emma Crane (RBC)
Meeting Chair	Cllr Mike Thomas (Chair)
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Meeting held on 8 November 2022**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Faux gas light bulb replacement
 - 6.2 Village Pond signs
 - 6.3 Electricity costs for the Street Lights Group
 - 6.4 Speedwatch and Traffic Groups
 - 6.5 Planning application R22/1044
 - 6.6 Planning application R22/1047
- 7. Planning Applications**
To consider planning applications received:
 - 7.1 Reference: R22/1036 – Willoughbrook, London Road – retention of log cabin for permanent occupation by essential worker
 - 7.2 Reference: R22/1196 – 15 Brooks Close – demolition of conservatory and part existing garage, extensions and internal alterations
 - 7.3 Reference R22/1276 – Willoughby House, Moor Lane – construction of three detached dwelling houses, car ports and associated works including demolition of existing buildings
- 8. Highways, Street Lighting and Footpaths**
 - 8.1 To receive an update on the potential location within the grounds of the village hall for the planting of the tree to mark the Jubilee
 - 8.2 To receive an update on the action plan for the footpaths and kiss gates
 - 8.3 To consider the quote for the cutting back of the Triangle
 - 8.4 To consider the options for the A45 bus shelter, including the potential for resale and the cost of a concrete base and relocation of the shelter

9. Finance

9.1 To approve the payments in the schedule attached to this agenda

9.2 To approve the budgets for 2023/24

10. Volunteer Groups

10.1 To receive updates from Councillors about the volunteer groups they are facilitating

11. Playground

11.1 To receive an update on the obtaining of quotes for the mowing contract

11.2 To consider the quote for the painting of the igloo and the repairs to the steps up to the shelter

12. Christmas period

12.1 To consider the arrangements for the Christmas period

13. Correspondence (for information only)

27.11.2022 - Email from resident requesting an emergency meeting to discuss planning application R22/1047

14. Councillors' Reports and Items for the Next Agenda

To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas

15. Date of the next meeting: 10th January 2023

SCHEDULE OF PAYMENTS TO BE APPROVED on 13 DECEMBER 2022

Payee Name	Description of Service	Amount £
M Cox	Erection of signs at Village Pond - estimate	50.00
E.on	Replacement of bulb in faux gas light opposite village hall	57.60
nPower	Electricity – October	99.88
Thomas of Flecknoe	Hedge trimming	63.00
S Wingrove	Mowing – November	200.00
Total		£470.48

Parish Clerk – Joanne Jarman
Email: willoughbyparishclerk@gmail.com
Tel: 07809 197817
Website: www.willoughbyparishcouncil.org