

Willoughby Parish Council

Minutes of the Parish Council Meeting held on Tuesday 10th June 2025

1.	Record of Members Present	
	Councillors M Beech (MB) (Chair), G Ash (GA), R Honess (RH), M Lewis (ML), S Sheppard (SS) Clerk: Joanne Jarman	
2.	To Receive Apologies and the Reasons for Such Absence	
	None	
3.	To receive Declarations of Personal or Pecuniary Interests	
	None	
4.	Public Participation To receive any questions or presentations from the public (15 minutes will be allowed for this item)	
	No members of the public were present.	
5.	To Approve the Minutes of the Parish Council Meetings held on 13th and 27th May 2025	
	Proposed by: Cllr Sheppard, Seconded by: Cllr Lewis. <i>It was resolved that the minutes of the Parish Council meetings held on 13th and 27th May 2025 be approved.</i>	
6.	To receive Progress Reports on Outstanding Items not covered later on the agenda	
6.1	<u>Planning application reference: R25/0026 – Little Leys, Moor Lane – Change of Use – conversion of agricultural building to rural workers’ dwelling</u> A no objection response, provided the criteria for a rural workers’ dwelling are met, was submitted on 28 th May 2025.	
6.2	<u>Insurance quote for 9 benches and telephone box</u> There was no additional premium for the addition of 9 benches and the telephone box; these are now included in the policy. The insurance was renewed on 29 th May 2025.	
7.	Planning	
7.1	None	
8.	Highways, Street Lighting and Footpaths	
8.1	<u>To receive an update on the kiss gate on the footpath to Pye Court</u> Cllr Lewis reported that the vertical wooden post had completely broken free from the top two horizontal wooden slats; the whole gate was ready to collapse. Cllr Lewis made a bracket that secured the front vertical post to the top horizontal lath that restored firmness; he also added more screws at critical points. The Parish Council thanked Cllr Lewis for his work to make the gate safe and usable.	
8.2	<u>To receive an update on the painting of the bus shelter on the A45</u> Cllr Honess reported that the bus shelter has been varnished (not painted). Cllr Beech raised that the bus shelter outside the village hall requires maintenance.	

	ACTION: quote to be obtained for the varnishing or painting of the inside and outside of the bus shelter on Main Street, including the frames to the notice boards and the internal surfaces.	RH
9.	Finance	
9.1	<u>To approve the payments in the schedule attached to this agenda</u> Proposed by: Cllr Beech, Seconded by: Cllr Ash. <i>It was resolved that the payments in the schedule be approved.</i>	

SCHEDULE OF PAYMENTS TO BE APPROVED on 10th JUNE 2025

Payee Name	Description of Service	Amount £
R Honess	Varnish for bus shelter	68.51
Tomato Energy	Street lights – April 2025	41.55
Greenstone Contracts	May mowing	784.33
Unity Trust	Service Charge	6.00
St Nicholas Church	Electricity for clock (approved 12.11.2024 to pay in 2025/26)	255.00
Total		£1,155.39

10.	Policies	
10.1	<u>Equality and Diversity Policy</u> The clerk confirmed no changes are proposed. Proposed by: Cllr Sheppard, Seconded by: Cllr Lewis. <i>It was resolved that the Equality and Diversity Policy be approved.</i>	
11.	Play Rangers	
11.1	<u>To receive an update on the arrangements for the Play Rangers</u> Cllr Lewis confirmed that RBC has provided 200 copies of posters for circulation; these will be delivered to every household two weeks prior to the first session. The sessions will also be promoted in the Willoughby Monthly, on the noticeboard and on Facebook.	
12.	Rugby Borough Local Plan	
12.1	<u>To provide an update on the Parish Council's response to the Local Plan Preferred Option consultation</u> The Parish Council's main response, objecting to the inclusion of Lodge Farm as a "reasonable alternative scenario" in the Sustainability Appraisal for the consultation was submitted on 15 th May 2025 with an additional response being submitted on 19 th May 2025. Both responses can be found in the Supporting Documents for these minutes on the Parish Council website. Lodge Farm is not included in Rugby Borough Council's preferred options for allocating houses in the Local Plan and it is hoped that the reasons given in the thousands of objection letters submitted to the consultation will mean that it is not allocated. The Regulation 19 Submission Plan, which includes definite allocations for housing and employment, should be available in January 2026.	

13.	Correspondence	
	None	
14.	Councillors Reports	
	<p>Cllr Ash reported on the recent training course he attended. A number of new councillors reported that planning is an issue in their areas. Other councillors reported bullying by their chairs and a lack of support from their clerks. Cllr Ash noted that Willoughby is a well-run parish council.</p> <p>Cllr Ash reported that there was grass floating in the stream in the village. Cllr Honess noted that cuttings will enter the brook when the banks are strimmed, he is not concerned by this. Cllr Beech noted that the FLAG volunteer group have not raised this as an issue. The situation will be monitored.</p> <p>Cllr Lewis reported that the green wheelie bin by the gate to the playing field has no lid. It is not clear if anyone pays RBC for the use of this bin. Cllr Honess will follow this up.</p> <p>The dog waste bin by the telephone box has slipped down the pole. ACTION: damaged dog waste bin next to the telephone box on Main Street to be reported to RBC.</p> <p>The waste bins in the playing field will be emptied prior to the festival.</p>	<p>RH</p> <p>Clerk</p> <p>RH/ML</p>
15.	Items for the Next Agenda	
	<p>Financial statements to 30th June 2025 Playground inspection report – Cllr Honess Clearing of the area around the bench on Woolscott Road – Cllr Sheppard</p>	
16.	Date of the Next Meeting	
16.1	8 th July 2025 at 7.00pm in the Village Hall.	
	The meeting closed at 7.34pm	

Chair.....

Date.....