

Willoughby Parish Council

PARISH COUNCIL MEETING

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 8th July 2025 at 7.00pm, to which you are summoned for the transaction of the following business

Summons	Cllr Maggie Beech, Cllr Grahame Ash, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Dale Keeling
Meeting Chair	Cllr Beech
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation. Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public and press may be required to leave the meeting if the council resolves to consider 'confidential business'.

AGENDA

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interests.**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the minutes of the meeting held on 10th June 2025**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Green wheelie bin by the gate to the playground
 - 6.2 Damaged dog waste bin on Main Street
- 7. Planning Applications**
 - 7.1 R25/0553 – Willowbrook Barn, Woolscott Road – proposed prior approval for a steel framed building
 - 7.2 R25/0026 – Little Leys, Moor Lane – refusal of application
- 8. Highways, Street Lighting and Footpaths**
 - 8.1 To consider the quote of £275 to £300 for the painting of the bus shelter on Main Street
 - 8.2 To receive an update on the clearing of the area around the bench on Woolscott Road
 - 8.3 To note progress on various issues reported to Highways during the past month
- 9. Finance**
 - 9.1 To approve the payments in the schedule attached to this agenda
 - 9.2 To receive the financial statements for the period ended 30th June 2025
 - 9.3 To consider the cost of the planning training courses - £35 + VAT per person per session, total £140 + VAT
- 10. Playground**
 - 10.1 To receive the playground inspection
- 11. Play Rangers**
 - 11.1 To receive an update on the arrangements for the Play Ranger sessions

12. Neighbourhood Plans Campaign

12.1 To consider the resolution calling on the Government to provide dedicated funding for Neighbourhood Plans

12.2 To consider sending WALC's suggested letter to the local MP

13. Correspondence (for information only)

None

14. Councillors' Reports and Items for the Next Agenda

To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas

15. Change of date of October meeting

15.1 To propose changing the date to 7th October 2025

19. Date of the next meeting: 12th August 2025

SCHEDULE OF PAYMENTS TO BE APPROVED on 8th July 2025

Payee Name	Description of Service	Amount £
WALC	Cllr Ash training	42.00
Tomato Energy	Street lights – May 2025	42.92
Greenstone Contracts	June mowing	764.33
Unity Trust	Service charge	6.00
Lloyds Bank	Card charge	3.00
ICO	Data Protection fee	47.00
Tomato Energy	Street lights – April and May 2025	1.38
Total		£906.63



Parish Clerk – Joanne Jarman

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Dated: 3rd July 2025