

# Willoughby Parish Council

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 10<sup>th</sup> September 2024 at 7.00pm, to which you are summoned for the transaction of the following business

<b>Summons</b>	Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
<b>Invitees</b>	The General Public, Cllr Dale Keeling
<b>Meeting Chair</b>	Cllr Maggie Beech
<b>Minute Taker</b>	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting\* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

\*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

## AGENDA

1. **Record of Members Present**
2. **To Receive Apologies and the Reasons for Such Absence**
3. **To receive Declarations of Personal or Pecuniary Interest**
4. **Public Participation - to receive any questions or presentations from the public**  
(15 minutes will be allowed for this item)
5. **To approve the Minutes of the Parish Council Meeting held on 13<sup>th</sup> August 2024**
6. **To receive Progress Reports on Outstanding Items not covered later on the agenda**  
(For information only)
  - 6.1 Village Hall grant
7. **Planning Applications**
  7. None
8. **Highways, Street Lighting and Footpaths**
  - 8.1 To receive an update on trial holes dug by WCC at the Lower Street junction
  - 8.2 To receive an update on the response from Highways about the condition of the pavement on Main Street from Lower Street to White Barn Close
9. **Lower Street/MoorLane - Culverts and Brook**
  - 9.1 To receive an update on the response from WCC Flood Risk Management Team about clearing the culverts and the brook
10. **Play Rangers**
  - 10.1 To receive an update on the Play Rangers
11. **Finance**
  - 11.1 To approve the payments in the schedule attached to this agenda
  - 11.2 To consider the quote for the replacement of the front slat on the bench on Woolscott Road
  - 11.3 To consider the quote for the sanding down and staining of the bus shelter on the A45
  - 11.4 To confirm receipt of the second instalment of the precept of £8,567
12. **Village Pond**
  - 12.1 To receive an update on the clearing of the area in front of the Catherine Marlow bench and the removal of the ivy from the trees
  - 12.2 To consider the plan from the Willoughby Society for developing the pond and the risk assessment

**13. Correspondence** (for information only)

None

**14. Councillors' Reports**

To report on minor matters of information not included elsewhere on the agenda

**15. Items for the Next Agenda**

**16. Date of the next meeting:**

16.1 Date of the next meeting 8<sup>th</sup> October 2024

**SCHEDULE OF PAYMENTS TO BE APPROVED on 10<sup>th</sup> SEPTEMBER 2024**

<b>Payee Name</b>	<b>Description of Service</b>	<b>Amount £</b>
nPower	Street light electricity – August	145.09
Greenstone Contracts	Mowing – August 2024	739.20
PWLB	1 <sup>st</sup> repayment instalment of loan	958.12
Total		<b>£1,842.41</b>



Parish Clerk – Joanne Jarman

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Dated: 5<sup>th</sup> September 2024