

Willoughby Parish Council

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 8 August 2023 at 7.30pm, to which you are summoned for the transaction of the following business

Summons	Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Howard Roberts and Cllr Dale Keeling
Meeting Chair	Cllr Maggie Beech
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Meeting held on 11th July 2023**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Brooks Close bench and hedge
 - 6.2 Vegetation around bench in Woolscott Road
- 7. Planning Applications**
 - 7.1 R23/0645 – Navigation Farm – Lawful Development Certificate
 - 7.2 R23/0702 – Ivy House Farm, Lower Street – extension of an existing stable block and development of an equestrian arena/menage
- 8. Highways, Street Lighting and Footpaths**
 - 8.1 To receive an update on the “20 is plenty” signs
 - 8.2 To receive an update on the upgrade of the street lighting and to consider next steps
 - 8.3 To receive the maintenance schedule for the benches and to consider next steps
 - 8.4 To receive the quote for the clearing of weeds at the front of the pond
 - 8.5 To consider the collision data for the Longdown Lane junction and to agree the Parish Council’s response
- 9. Finance**
 - 9.1 To approve the payments in the schedule attached to this agenda
 - 9.2 To confirm the Trustees of the Children’s Playing Field Charitable Trust
 - 9.3 To approve the signatories to the COIF Charities Investment Fund – Children’s Playing Field
- 10. Play Rangers**
 - 10.1 To receive an update on the Play Ranger sessions
- 11. Flood Action Group**
 - 11.1 To receive an update from the Flood Action Group

12. **Correspondence** (for information only)
None
13. **Councillors' Reports**
To report on minor matters of information not included elsewhere on the agenda
14. **Items for the Next Agenda**
15. **Date of the next meeting:** 12th September 2023

SCHEDULE OF PAYMENTS TO BE APPROVED on 8th AUGUST 2023

Payee Name	Description of Service	Amount £
nPower	Street light electricity – June	92.63
S Sheppard	Wood for signs	12.00
Greenstone Contracts	Mowing – July	630.00
Numbers Plus	Defibrillator – AED alert number annual charge	118.80
Willoughby Village Hall	Hire of village hall – January to April 2023	48.00
Total		£901.43



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