

Willoughby Parish Council

I hereby give notice that an Ordinary Meeting of Willoughby Parish Council will be held in the Village Hall on 13 June 2023 at 7.30pm, to which you are summoned for the transaction of the following business

Summons	Cllr Maggie Beech, Cllr Rod Honess, Cllr Malcolm Lewis, Cllr Stuart Sheppard
Invitees	The General Public, Cllr Howard Roberts and Cllr Dale Keeling
Meeting Chair	Cllr Maggie Beech
Minute Taker	Joanne Jarman (Parish Clerk)

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation.

Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public may be asked to leave the meeting if the council resolves to consider 'confidential business'.

- 1. Record of Members Present**
- 2. To Receive Apologies and the Reasons for Such Absence**
- 3. To receive Declarations of Personal or Pecuniary Interest**
- 4. Public Participation - to receive any questions or presentations from the public**
(15 minutes will be allowed for this item)
- 5. To approve the Minutes of the Meeting held on 16th May 2023**
- 6. To receive Progress Reports on Outstanding Items not covered later on the agenda**
(For information only)
 - 6.1 Bank mandate update
 - 6.2 Public Rights Notice
 - 6.3 AGAR and supporting documents
 - 6.4 Co-Opted Councillor advertisement
 - 6.5 Hedges on Longdown Lane
- 7. Planning Applications**
 - 7.1 None
- 8. Highways, Street Lighting and Footpaths**
 - 8.1 To receive an update on the kiss gate and footpath action plan
 - 8.2 To receive an update on the Shrubbery kiss gate
 - 8.3 To receive an update on the street lighting upgrade on Woolscott Road
 - 8.4 To receive an update on the "20 is plenty" signs
 - 8.5 To receive an update on WCC responsibilities for informing residents that hedges need to be trimmed
 - 8.6 To consider the quote for a double headed lantern on the footpath from Magdalen Road to Main Street
 - 8.7 To receive an update on the ash trees on Lower Street
- 9. Finance**
 - 9.1 To approve the payments in the schedule attached to this agenda
 - 9.2 To acknowledge the receipt of a grant of £1,250 from the Willoughby Educational Foundation

10. Play Rangers

10.1 To confirm the dates for the Play Rangers sessions

10.2 To confirm the advertising of the sessions

11. Councillors' Responsibilities

11.1 To consider and agree Councillors' responsibilities

12. Correspondence (for information only)

None

13. Councillors' Reports and Items for the Next Agenda

To report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas

14. Date of the next meeting: 11th July 2023

SCHEDULE OF PAYMENTS TO BE APPROVED on 13 JUNE 2023

Payee Name	Description of Service	Amount £
WALC	Subscription	161.00
WALC	Chair's training	36.00
Greenstone Contracts	May mowing	545.00
nPower	April electricity	105.94
M Beech	Storage boxes	25.00
M Cox	Painting of Igloo	285.00
nPower	May electricity	101.77
Hvis.co.uk	Hi Vis vests for flood wardens	74.73
ICO	Data Protection fee	35.00
Total		£1,369.44



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